

Our Lady of Holy Cross College

Certification-Only Program Alternative Path to Certification

Certification areas include Elementary Education and Secondary Education in the following areas:
Biology, English, Family and Consumer Science, French, General Business, General Science,
Mathematics, Physics, Social Studies, Spanish, and Speech

STAGE ONE: Application to the College

Before registration for courses may take place, you must apply and be admitted to the College. To complete the requirements for admission into OLHCC, you must complete the admissions form, pay the admission fee, and have an official copy of all previous college transcripts mailed from the attending college or university to OLHCC.

Until your transcripts have been received by the Office of Enrollment Services, you will be provisionally accepted into the college. You may begin to take classes **before meeting all acceptance requirements for admission and acceptance as listed below, but you will not be considered as accepted or enrolled in the program until all requirements are met.**

STAGE TWO: Acceptance to the Certification-Only Program

To be accepted into the Certification-Only Program Alternative Path to Certification, you **MUST**:

1. Be screened by a faculty member in the Certification-Only Program;
2. Possess a baccalaureate degree from a regionally accredited university;
3. Have earned a minimum 2.5 GPA on undergraduate work;
4. Pass the **PRAXIS I (PPST)* and the PRAXIS II content knowledge tests in your specific area of certification** (see www.ets.org/praxis for test requirements and information); and,
5. **Complete two courses: EDU 202 – Educational Psychology and EDU 306 – Classroom Management.** Candidates may be admitted without completing these two courses if they have taught one year full-time in the area in which they are seeking certification. This year may be verified by the employing principal with a letter on letterhead stating that the candidate has been trained, participated in professional development activities, and evaluated by school personnel.

*A composite of 22 on the ACT, a 1030 on the verbal and math portions of the SAT, or a Master's Degree may be substituted for the PRAXIS I (PPST). Official score reports or transcripts must be furnished to the college to take advantage of this exemption.

STAGE THREE: Enrollment in the Certification-Only Program

To be **enrolled in the program**, you must have met all requirements for acceptance to the program (as listed above), register for and begin to attend class(es), and pay all tuition and fees. At this point, you may request that a prescription letter be written to your employer to state eligibility for a Practitioner License (PL2).

The applicant must (without exception) complete the following conditions in order to maintain enrollment in the Certification-Only Program:

1. Take, pass, and the College receive the results of the PRAXIS I (PPST)** and the PRAXIS II (content-specific examination[s]) **PRIOR TO REGISTERING** for EDU 460B, 460C, 460D, 461A, or 461B;
2. Earn a minimum grade of “B” in all professional-education courses; and,
3. Take, pass, and the College receive the results of previously required parts of PRAXIS II content-specific examinations and the PRAXIS II (PLT) **PRIOR TO successfully completing EDU 461B.**

**A composite of 22 on the ACT, a 1030 on the verbal and math portions of the SAT, or a Master’s Degree may be substituted for the PRAXIS I (PPST). Official score reports or transcripts must be furnished to the college to take advantage of this exemption.

STAGE FOUR: Completion of Certification-Only Program

Once you are enrolled in the program, all courses and requirements must be completed within three years. The course requirements for both the elementary and secondary areas are listed below:

PROGRAMS OF STUDY

ELEMENTARY (GRADES 1-5)	SECONDARY (GRADES 6-12)
EDU 202 – Educational Psychology	EDU 202 – Educational Psychology
EDU 306 – Classroom Management	EDU 306 – Classroom Management
EDU 304A – Learner with Special Needs	EDU 304A – Learner with Special Needs
EDU 312 – Methods of Teaching Math	EDU 309 – Human Growth and Dev.
EDU 308 – Methods of Tch. Reading/ELA	EDU 311 – Reading in the Content Areas
EDU XXX – Reading Methods	
EDU XXX – Reading Methods	
BEFORE TAKING ANY ADDITIONAL COURSES, PLEASE READ THE INFORMATION BELOW**	
EDU 460 B – C & I Strategies	EDU 460 B – C & I Strategies
EDU 460C – Instructional Methodologies	EDU 460D – Instructional Methodologies
EDU 461A- Internship I	EDU 461A- Internship I
EDU 461B – Internship II	EDU 461B – Internship II
TOTAL PROGRAM = 33 hours	TOTAL PROGRAM = 27 hours

**Once you have completed the courses above this line, you must pass the PRAXIS I (PPST) and the PRAXIS II content knowledge tests in your specific area of certification (the scores must have been received by the College) before enrolling in the methods or internship courses. If you are a full-time teacher at an accredited school in the area in which you are seeking certification, you may enroll in the night sections of the courses below. If you are not currently teaching, you may enroll in these courses in the daytime sections. If completing these courses during the day, you will be assigned a school in which to complete the field experience requirements. Candidates who have accumulated three years of successful teaching experience in an approved Louisiana school in the correct area of certification may have the internship courses waived.