



As soon as you have registered for an online course, please:

- **Make sure that your OLHCC email username and password is working. You can call the IT Helpdesk at (504)398-2106, or enter an online help request [here](#)**
- **Go to the [OLHCC Online Blackboard log-in page](#), or by clicking the link on the College website. Log in using your full OLHCC email address as the username. Your password is your 8-digit birth date (MMDDYYYY) – no dashes or slashes.**
- **Check your class's Blackboard page for any announcements from your instructor**
- **Go to the [OLHCC virtual bookstore](#) to pick up any materials that you will need for the course**

IMPORTANT

Check your Blackboard course page(s) and OLHCC email at least once per day for further instructions from your Instructor. Email your instructor with any questions about the course. Please make sure to have made contact within the first week of the course as assignments may be due.