



**PSSP Instructor Referral for Early Intervention
Concerning Academic Achievement & Advising**

Date: _____

Semester: _____

_____, _____ Student ID #: _____
Student's Last Name Student's First Name MI

is a student at Our Lady of Holy Cross College and is officially enrolled in the following course:

Subject & Course Number	Course Title & Credit Hours	Grade	Instructor's Name
___ ENG 100	Intro to College English (3 hrs)	Current Grade: Unsatisfactory grade is due to: ___ Poor test/quiz grades ___ Assignments not submitted ___ Poor attendance ___ Other	
___ ICS 100	Intro to College Success (1 hr)		
___ MAT 099	Fundamentals of Mathematics (3 hrs)		
___ MAT 100	Intro to College Algebra (3 hrs)		
___ REA 100	Intro to College Reading (3 hrs)		
Comments (Optional): 			

Instructors: Indicate the student's current grade, initial your entry, and if grade is unsatisfactory, indicate a reason. **Please prepare three copies of the completed forms. Submit one each to Meredith Reed, Victoria Dahmes, and the student.** If you have questions, you may contact Meredith at (504) 398-2236, mreed@olhcc.edu, or Vicki at (504) 398-2237, vdahmes@olhcc.edu.